

Don't Let the Custody and Control Form Control You!

Editor Ty Weaver

One Source Toxicology offers the most simple chain of custody documentation in the industry. The Chains Online feature ensures accurate documentation of the collection process and automation for the laboratory personnel. This feature helps to eliminate human-error while reducing paperwork by 90 percent.

Chain of custody documents a laboratory specimen from the point of collection to the final disposal of the sample. The custody and control form is the actual document that accompanies the specimen during this process. The Chains Online feature for One Source Toxicology provides clients a digital chain of custody through its website.

Accessing the One Source Toxicology website, the user can click on the Online COC hyperlink located at the top of the page to begin the Chains Online Process.

This hyperlink directs the user to the opening page for the Chains Online feature and the user clicks a Non-DOT icon to begin the process.

On the following page, there are two boxes labeled Client ID and Collector ID. By entering a Client ID in the correct field and clicking submit this sets up the entire process with ease.

Based on the account setup, all of the company's address information, drug test panels, cut-off levels, and the medical review officer's information are automatically entered from a database. Once this is complete, the collector can perform multiple collections and create sequential custody and control forms.

The donor's name, social security number, reason for testing, and phone number are sent to the laboratory after it is entered by the collector. Once the collection is complete, the collector places a special bar-coded security seal over the specimen. A bar-coded number is placed on the custody and control form printed from the website and a bar-coded number is placed on the specimen shipment bag.

As the specimens arrive at the laboratory, an accessioning

technician verifies the corresponding bar-codes for the specimen with the custody and form. If there are no discrepancies, the testing process is initiated.

For more information on the Chains Online feature, visit the One Source Toxicology website at www.onesourcetoxt.com to download a movie in either a Quick Time



or iTunes format for an overview of the process.

One Source Toxicology continues to raise the standard of the industry. By offering this convenient online chain of custody feature, One Source Toxicology ensures its clients fast, accurate results while eliminating paperwork and human error.

This is one of the many ways that One Source Toxicology is keeping service to its clients a priority.

Less Paper, Less Error

Chains Online Reduces Paperwork



There are four copies to a traditional custody and control form. Copy 1 must accompany the specimen to the laboratory. The remaining carbon copies must be given to the donor, medical review officer or employer, and the collector retains a copy. The custody and control forms have numerous faults such as not being legible, increased postage, and consuming storage.

With Chains Online the employer, laboratory, collector, and medical review officer can review the documentation with a password-protected log-in name. The forms are always legible and are stored in a highly secure database.